

LIBRARY USER GUIDE

PERSONAL READER ACCOUNT

- ◆ Creating your personal reader account allows you to view your borrowed items (current ones and those borrowed in the past) as well as renew the items yourself.
- ◆ It also allows you to access certain electronic resources on-line directly from home.
- ◆ Your reader account password will also be used to book computer workstations at the library.

Find us



Access

Metro : stations Gares, Charles de Gaulle
 Bus : stops Champs Libres/Magenta, Colombier, Gares
 Train and bus stations 100m
 Parking : Charles de Gaulle

Scheduled hours

From Tuesday to Friday : 12:00 pm to 7:00 pm
 Saturdays and Sundays : 2:00 pm to 7:00 pm
 Closed on Mondays and holidays.
 (Modified schedule during school vacation)

Contact us

contact-bibliotheque@leschampslibres.fr
 02 23 40 67 00

www.bibliotheque-rennesmetropole.fr



Bibliothèques de Rennes
 et des Champs Libres



@Bibrennesmetrop

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Have a question concerning accessibility at the library?

A specialized team is here to listen to your needs and advise you on using the resources and services adapted to different types of disabilities.

VISITING THE LIBRARY

More than traditional services, the library proposes you surfing on internet, participating to meetings with authors, playing on video game consoles or coming to a concert.

TO REGISTER

Required documents

- ◆ A current form of identification
- ◆ ID photo
- ◆ And for children: written permission from a parent or legal guardian

Free library cards

The subscription to the library of Les Champs Libres is free for:

- ◆ Holders of the free "Korrigo" card (for transportation) or the free "Sortir" card (for leisure activities)
- ◆ Beneficiaries of government aids and allowances : RSA, minimum social benefits... (a complete list is available at the registration desk or on our website)
- ◆ New residents of Rennes, new inhabitants of Rennes Métropole, new students, upon presentation of the corresponding coupon
- ◆ Those under 26 years of age, in possession of a municipal library card for Rennes Métropole

Rates

The reduced rate for « proximity » is offered to those able to justify a valid subscription in a municipal library of Rennes Métropole:

Under age 26	Free
Age 26 and +	8€
Full rate:	
Under age 26	15€
Age 26 and +	30€



TO BORROW

- ◆ A library card is mandatory in order to borrow any library item. Each library member can borrow 12 items at a time (books, CDs, DVDs, magazines, music scores...) for 4 weeks.
- ◆ Self check-out machines are available for borrowing items. You can return items by using the self-return machines in the entrance hall of the library.
- ◆ Library members under 11 years of age can only borrow items from the children's section, the teenager's section and the music section.

Renewing items

- ◆ The loan period for items can be extended once for 4 weeks, either by connecting to your reader account, or by asking the librarians during the library's opening hours (in person or by telephone). This renewal is only possible in the last few days before the return date and only if the item does not have a hold request.

To place a hold on an item

- ◆ Each library member can place a hold on 2 items. Simply ask the librarians (in person or by telephone) during opening hours.
- ◆ The only items that cannot be held are DVDs (movies) and the latest issue of magazines.

TO CONSULT THE COLLECTION

The library's collection is available to the public and free of charge if consulted on-site.

Consultation card

- ◆ Free of charge, this card allows you to access different services: booking a computer workstation, requesting items from the library storage stacks...
- ◆ The library departments Patrimoine (Heritage & Special Collections), is exclusively reserved for on-site consultation. No item may be borrowed from this department.
- ◆ Internet access and WiFi are free. You can reserve computer Internet terminals with your library card or consultation card.

Library catalogue

Can be consulted on-site or off-site on our website.

Electronic resources

- ◆ Your library membership allows you to access on-line training programs (languages, office automation suite software, driver's test...) or leisure and entertainment (movies, e-books, press...).
- ◆ A certain number of these resources are only available when at the library and others, from home.

